

DIVERSE SPACES FOR DIVERSE EVENTS

## Sunshine Coast Council Venue 114

### Stage 4 Pandemic Protocol COVID-19

Venue 114 has incorporated additional protocols and guidelines in order to operate Council owned facilities during the COVID-19 pandemic. These protocols will be updated accordingly as directed by Queensland Government and are approved by Sunshine Coast Council.

Venue 114 has an approved Statement of Compliance operating under *Stage Queensland's A COVID Safe Plan for Queensland's Live Performance Venues / Theatres*.

Sunshine Coast Council and Venue 114's number one priority is maintaining the safety of council employees, hirers and the community whilst preventing further spread of COVID-19.

Hirers of Venue 114 should recognise it is their responsibility to ensure that they adhere to the protocols set out in this document and that any additional requirements for their specific activity are met as detailed in the [QLD Public Health Direction](#). For state-wide information and advice about COVID-19, including the latest roadmap to easing restrictions, visit the [Queensland Government's Unite & Recover website](#).

**On arrival to Venue 114 event organisers and attendees will ensure the following protocols are met:**

#### Access requirements

- You don't have any symptoms associated with COVID-19 (e.g. fever, cough, sore throat, shortness of breath, sneezing/runny nose or loss of sense of smell)
- You don't have COVID-19 or are waiting for result of COVID-19 test
- You haven't been in contact with any known or suspected cases of COVID-19 in the past 14 days
- You have not returned or been in contact with anyone else who has returned, from overseas or a hot spot within Australia in the past 14 days.

#### Physical distancing and gatherings numbers

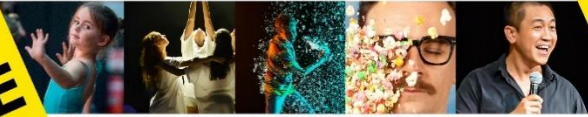
Social and physical distancing is one way to slow the spread of COVID-19. Queensland Health advice is to keep a distance of 1.5 m from others where possible as an effective measure and is to be observed.

Venue 114 is following an approved COVID Safe Industry Plan and the Industry Framework for COVID Safe Events. The maximum number of patrons for events will be determined by the 4 square metre rule, or up to 50% of the full room capacity, dependant on the room configuration, style of event and allowing 1.5m physical distancing. Find out more about more about current Venue 114 room capacities on our [website](#).

More events can be held from Stage 4 guided under a new addition to the COVID Safe Framework, the [Industry Framework for COVID Safe Events](#):

- Fewer than 500 people – Must follow Venue 114 protocols and complete a [COVID Safe Event Checklist](#).

To assist Event Organisers, Queensland Health will be introducing a submission channel via an online portal for COVID Safe Event Plans and Event Checklists. The pre-registration questions will channel only those who need to submit a plan or a checklist to the registration page. Once a submission is received, eligibility will confirmed, and sent to the relevant authorities for review/information. [Find out more on hosting a COVID Safe Event](#).



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#### Contact tracing

- The event organiser is required to keep a record of all attendees contact information, including name, address and mobile number.
- Once this valid information is finalised the hirer must provide all attendees contact details to Venue 114 whom will keep securely on file for 56 days.
- If requested, this information must be provided to public health officers to assist in the management of the pandemic. The information should be securely stored, not used for any other purpose and deleted/destroyed after 56 days.

#### Stage 4 Restrictions of 1 person per 4sqm

Due to the current Stage 4 restrictions of 1 person per 4 sq meter Venue 114 can currently accommodate various events including;

- Meetings, workshops and conferences
- Theatre and cabaret style events
- Live music and theatre performances
- Expos

Unfortunately the following style of events are not feasible in Stage 4 due to the physical distancing and 1 person per 4sq meter requirements (unless acquired an approved COVID Safe Plan from Queensland Health);

- Festivals
- Stall Markets

#### Cleaning responsibilities

##### Sunshine Coast Council will:

- Provide hand sanitiser
- Display the correct COVID-19 and physical distancing signage
- Engage professional cleaners to deep clean the venue on a daily basis

##### Event Organisers will:

- Consider their environment and what is frequently used and touched by people during their event. To stop the spread, focus efforts on maintaining a clean and hygienic environment.

#### Breach of conditions

Any breach of the Pandemic Protocols may result in:

- Closure of the event
- Refusal to accept future bookings
- Extra cleaning charges being incurred