



DIVERSE SPACES FOR DIVERSE EVENTS

Sunshine Coast Council Venue 114 Stage 3 Pandemic Protocol COVID-19

Venue 114 has incorporated additional protocols and guidelines in order to operate Council owned facilities during the COVID-19 pandemic. These protocols will be updated accordingly as directed by Queensland Government and are approved by Sunshine Coast Council.

Venue 114 has an approved [Statement of Compliance](#) operating under *Stage Queensland's A COVID Safe Plan for Queensland's Live Performance Venues / Theatres*.

Sunshine Coast Council and Venue 114's number one priority is maintaining the safety of council employees, hirers and the community whilst preventing further spread of COVID-19.

Hirers of Venue 114 should recognise it is their responsibility to ensure that they adhere to the protocols set out in this document and that any additional requirements for their specific activity are met as detailed in the [QLD Public Health Direction](#). For state-wide information and advice about COVID-19, including the latest roadmap to easing restrictions, visit the [Queensland Government's Unite & Recover website](#).

On arrival to Venue 114 event organisers and attendees will ensure the following protocols are met:

Access requirements

- You don't have any symptoms associated with COVID-19 (e.g. fever, cough, sore throat, shortness of breath, sneezing/runny nose or loss of sense of smell)
- You don't have COVID-19 or are waiting for result of COVID-19 test
- You haven't been in contact with any known or suspected cases of COVID-19 in the past 14 days
- You have not returned or been in contact with anyone else who has returned, from overseas or any Covid hot spots in the past 14 days.

Social distancing and gatherings numbers

Social and physical distancing is one way to slow the spread of COVID-19. Queensland Health advice is to keep a distance of 1.5 m from others where possible as an effective measure and is to be observed.

Venue 114 is operating under the approved COVID Safe Industry Plan for Queensland's Live Performance Venues / Theatres. The maximum number of patrons for events will be determined by the 4 square metre rule, or up to 50% of the full room capacity, dependant on the room configuration, style of event and allowing 1.5m social distancing. Find out more about more about current Venue 114 room capacities on our [website](#).

Guided under Stage 3 restrictions, a new addition to the COVID Safe Framework has been introduced.

Events with up to 500 people must follow Venue 114 protocols and when submitting their Venue Hire Application, must include a completed a [COVID Safe Event Checklist](#).

[Find out more on hosting a COVID Safe Event.](#)



Sunshine Coast Council Venue 114

Stage 3 Pandemic Protocol COVID-19

Stage 3 Event Restrictions

Due to the current Stage 3 restrictions of social distancing and contact tracing requirements, Venue 114 can currently accommodate the following style of events;

- **Meetings, workshops and seminars** in a classroom style, boardroom or u-shape configuration, seating attendees 1.5m apart.
- **Ticketed Performances** in either Theatre style or with round tables seating up to 6 people from the same social group/family together, 1.5 meters away from the next group/table. Tickets will be sold general admission and the seating position will be allocated by the venue based on the size of the group, time of booking and venue configuration. Guests must stay in their allocated seat and cannot not move seats.

Unfortunately the following style of events are not feasible to be held at Venue 114 in Stage 3 due to the contact tracing and social distancing requirements; **Expos, Festivals and Markets**

Contact tracing

- The event organiser is required to keep a record of all attendees name, mobile phone number and email or residential address.
- Once this valid information is finalised the event organiser must provide all attendees contact details to Venue 114 whom will keep securely on file for 56 days.
- If requested, this information must be provided to public health officers to assist in the management of the pandemic. The information should be securely stored, not used for any other purpose and deleted/destroyed after 56 days.

Cleaning responsibilities

Sunshine Coast Council will:

- Provide hand sanitiser
- Display the correct COVID-19 and social distancing signage
- Engage professional cleaners to deep clean the venue on a daily basis

Event Organisers will:

- Consider their environment and what is frequently used and touched by people during their event. To stop the spread, focus efforts on maintaining a clean and hygienic environment.

Breach of conditions

Any breach of the Pandemic Protocols may result in:

- Closure of the event
- Refusal to accept future bookings
- Extra cleaning charges being incurred